

PHILIP E. LAYTON SCHOOL GOVERNING BOARD

Date: November 21st 2022

Time: 7:00pm

Location: Virtual meeting using Microsoft Teams

Attendees: Irimi Margetis, Gregory Watson, Meaghan Laurie, Kimberley Young, Julia Sowerby, Maria Revuelta, Emily Lecker, Lysa Marie Mancini, Sean Zikman, Kamini Patel, Stuart Logie, Melany Murray

Absent: Joseph Lalla

1. Call to Order & Welcome

- Meeting was called to order at 7:05pm by Stuart Logie.

2. Adoption of the Agenda

- The agenda was approved by Kimberly Young and seconded by Meaghan Laurie.

3. Adoption of Minutes

- The October 11, 2022 minutes were approved by Julia Sowerby and seconded by Meaghan Laurie.

4. Announcements or Correspondence

- Nothing to report

5. Business Arising: Public question period

- No members of the public were in attendance

6. Reports

6.1 Commissioner's report: absent

6.2 Principal's report:

- Pool: The pool was ready and fully staffed, unfortunately, there was problem with the pool. The pool will not be ready before the holidays. The parents and staff will be kept up to date as to the status of the repairs.
- Parent/Teacher/Therapists Interview: Irimi Margetis and Gregory Watson reported that the in-person interviews were successful. Parents and staff were pleased with the in-person interviews.

- **Playground:** Sean Zikman reported that the playground is almost complete. They are wrapping up the site for the winter. The rubber surface should be completed in Spring. The tentative date for The Grand Opening is mid-June 2023. Over 3 million dollars have been raised and there is half a million dollars saved for any unexpected issues. Parents and families will be asked if they would like to donate.

6.3 Teacher's report:

- **Halloween:** After 2 years, all the students and staff were able to have a joint celebration. The students were very excited. Many activities were planned for the celebration. There was story time with Irini and Gregory, cookie decorating, dancing, adapted bowling, Mad Science, a sensory table and a parade showing off everyone's costumes.
- **Fieldtrip to La Ferme Guyon in Chambly:** The outing was a huge success. 5 classes were able to attend. There was an unlimited amount of food pellets to feed the animals and the students had a chance to visit the butterfly exhibition. The students and staff had their lunch outdoors.

6.4 RPSS report:

- **Nursing:** Davina is presently on leave. She is replaced by Somayeh and Melissa (from Mackay School). The students' needs are met.
- **SRDV & O+M:** This is the vision specialist who will be starting right before the holidays begin. This is a much-needed service for PEL.
- **Morning Huddles:** This is a pilot project where the Rehab and Education team come together in the mornings for about 10-15 minutes and discuss the student's needs, plans, follow up etc. This is done once every 3 weeks for each class. This allows all the staff to be up to date with any news regarding the student. It is a new practice that was implemented last year for a few classes but because of its success, the Morning Huddles are being implemented to all PEL classes.
- **Braver app:** We have started a partnership with a company that created the Braver app. This app will allow easier communication between the parents and therapists. The app is still in the beginning stages and we may solicit some help from the parents in the co-creation of this app.
- **Accreditation Canada:** There will be 2 people from accreditation Canada coming to the school on December 6th, 2022. They will ask about the quality of client services and ensure that we are using the best practices. This is standard for all health care institutions in Canada.

6.5 Daycare report:

- Students that attend the afterschool program pay \$8.95 per day. This rate is set up by the Ministry of Education. The students who need service upon arrival and lunch time, pay \$1.50 per day.
- The motion to approve the daycare handbook was done by Kimberly and Young and seconded by Meaghan Laurie.

6.6 Parent representative report:

- An election meeting was held for the chair, vice chair and treasurer. The results will be posted on the ESMB website and on the Facebook page.

7. New Business

7.1 Adoption of the GB Operating Budget:

Motioned by Lysa Marie Mancini and seconded by Julia Sowerby

7.2 Adoption of 2022-2023 School Budget:

Motioned by Lysa Marie Mancini and seconded by Julia Sowerby

7.3 Adoption of the Rules of Internal Management:

Motioned by Maria Revuelta and seconded by Kimberly Young

7.4 Approval of Funds for the Holiday Potluck

Motioned by Kimberly Young and seconded by Kamini Patel

7.5 Approval of Compensation Day for Parent-Teacher Interviews

Motioned by Kamini Patel and seconded by Julia Sowerby

8. Fieldtrips, Fundraisers

8.1 Ratify:

- Nothing to report

8.2 Fieldtrips:

- The petting zoo is coming to the school. The children who did not attend the zoo outing will have priority to visit the animals.

8.3 Fundraisers

- Nothing to report

9. Varia

- Nothing to report

10. Good & Welfare

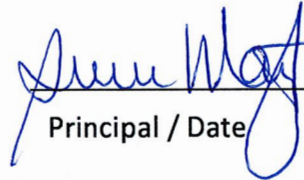
- Nothing to report

11. Adjournment/Next meeting:

- The next meeting will be virtual and will take place on February 2022 at 7:00pm. Meeting was adjourned at 7:57pm.

 FEB 16 2023

Governing Board Chair / Date

 Feb. 6, 2023

Principal / Date